

**Position: Full time**

## Corkill Safety Consultant

Corkill Insurance Agency, Inc. is currently hiring for a goal orientated, customer focused and driven Safety Consultant to provide safety services to the clients of Corkill Insurance.

If you are highly motivated with a passion for safety, then this opportunity with Corkill may be for you.

### Evaluate Workplace Safety

One of the primary tasks of the Safety Consultant position is to assess workplace safety. The Safety Consultant performs OSHA compliance readiness audits of client workplaces. He/she is expected to evaluate a wide range of areas, e.g. fire regulations, hazardous substances, noise, safeguarding machinery and occupational diseases, to name a few. Once the Safety Consultant makes his/her initial inspection, he/she provides a written follow up report identifying gaps in compliance and unprotected hazards. Along with the report, the Safety Consultant should provide solutions on how to optimize or improve the safety of the workplace to avoid more accidents and as many resources as necessary to assist the client.

### Job Site Inspections

The Safety Consultant will carry out job site inspections at routine intervals (e.g., monthly, quarterly) as indicated in the Safety Action Plan for contractor clients to check policies and procedures are being properly implemented.

### Provide Safety Training

The Safety Consultant provides training to supervisors and employees on a variety of safety topics. After all the employees receive the necessary training, the consultant may spend additional time with a designated employee to provide him/her additional training, so he/she can teach the safety lessons to any new hires.

### Develop Safety Manuals

The Safety Consultant creates workplace safety manuals. Working with the client management team, the Safety Consultant tailors the safety manual to the size and scope of the client's operations. The Safety Consultant may also develop safety handbooks that become part of the human resources packet given to all employees to help them follow proper safety procedures on the job.

### Promote Safety Culture

The Safety Consultant will use his/her knowledge and skills to educate client management (explain how a workers' compensation experience modification rating affects costs, highlight associated claim expenditures, etc.) and to promote a positive health and safety culture in the workplace to assist client organizations to achieve their goals for managing risk and sustaining profitability.

### Teaching Requirements

The Safety Consultant should be authorized to teach flagging, rigging, and forklift (all terrain).

### Required Skills and Expertise

The Safety Consultant needs to pay attention to detail, possess excellent interpersonal skills, and have the ability to understand industrial processes and analyze complex data. Computer, grammar, spelling, writing and customer service skills are essential. Excellent computer skills with extensive knowledge of Word, Excel, PowerPoint, Microsoft Outlook and other computer-related programs. Ability to respond to complex inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures or governmental regulations. Ability to write reports, business correspondence, and procedure manuals.



**C O R K I L L  
I N S U R A N C E**

### ABOUT US

We know that our Agency's success is a direct result of our ability to deliver the right solutions and service to our clients, so we are committed to fostering a pro-education and results driven culture where our Agency mission is in harmony with the personal career goals of our Corkill Insurance team.

### JOIN OUR AGENCY

- Actively growing throughout Illinois and Wisconsin
- Sentinel of community philanthropy
- Exceptional benefits
- Friendly work environment

**Please email your resume and cover letter with salary history to: [HR@corkillinsurance.com](mailto:HR@corkillinsurance.com)**

*Corkill is an equal opportunity employer we do not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, gender, sexual orientation, marital status, disability, military status, or any other protected class.*